

**PROFORMA FOR RECOMMENDING THE TEACHERS/HM FOR
DISTRICT AWARDS – 2024 KAKINADA DISTRICT**

Preliminary report Annexure – I

Assessment of work by the Teachers/HM:

1. Name of the Teacher :
2. Father/Husband Name :
3. Date of Birth :
4. Qualifications:-
Academic :
Professional :
5. i) Service Particulars:-
Date of joining into service. :
ii) Length of continuous service as on 5th September 2024. :
iii) Present designation
Name of the School in which he/she is presently working with postal address and PIN Code. :
iv) Permanent Postal Address
(Residential and Telegraphic Address with PIN CODE).

6. Academic achievements:

Year	Subjects taught	S.S.C	VII Class	Other Classes
Number of students appeared:				
Number Passed:				
Pass Percentage:				
Average Marks in the subject:				

Marks: 15

Note: The above particulars should be furnished for the last **five years**.

Annexure – II

Performance of the Teacher / HM

1) Initiatives to enhance learning out come		Marks: 10
i) Contribution of teacher for development of Educational Standards among students:		2
ii) Innovating methods of teaching:		3
iii) Teaching learning material prepared by the teacher for teaching difficult topics:		2
iv) Low cost / No cost material prepared by the teacher for teaching purpose:		3

2) Innovative experiments in the class room problems to enhance retentional learning		Marks: 10
i) Steps taken by the teacher for all round development of the child in and out of the school:		2
ii) Material used for joyful activities like storytelling, arts, sports, examples etc to make teaching learning process effectively:		4

iii) Innovating and channeling cost – effective teacher sources for enriching classroom learning :		2
iv) Solving actual problems faced by the children in the class:		2

3. Organizing extra and co-curricular activities		Marks: 10
i) Annual day function participation:		2
ii) Cultural programmes Participated and training given to students to participate in competitions (furnish details):- a. School Level b. Mandal Level c. District Level d. State Level		4
iii) Debates/Elocution/Quiz Competitions sports in which the students were made to participate (Give details):- a. Inter-School Level b. Inter-District Level c. State Level d. National Level		4

4. Use of teaching learning material for each lesson:		Marks : 10
1)Preparation of relevant charts and teaching learning material for holistic development of children:		5
2)Preparing models to teach difficult topics in the subject:		5

5. Social mobility in children:		Marks: 10
Participation in the community service (furnish details):-		1
i) Social work:		1
ii) Clean and Green:		1
iii) Health campaigns:		1
iv) Mana Badi Mana Bhavishyattu:		1
v) Enrolling dropouts:		1
vi) Involvement of parents in school developmental activities (With proof):		1
vii) Contribution of teacher for physical development of the school (give details):		1
viii) Accommodation		1
ix) Furniture		1
x) other aids		1

6. Ensuring experiential learning:		Marks: 10
1) Preparing different projects based on the lesson		5
2) Giving opportunity for learning by doing		5

7. Unique ways to ensure physical education to maintain good health to the children		Marks: 10
i) Whether free medical checkup program organized for the students:		3
ii) Organization of Yoga classes:		2
iii) Knowledge given on nutrition diet:		5

8) Interview	Marks: 15
---------------------	------------------

Marks Awarded

1. Preliminary Information	15
2. Performance	70
3. Interview	15
Total	100